

Bouthilette, Theresa

From: Burgess, David
Sent: Tuesday, April 09, 2013 2:43 PM
To: ambera@hctax.com
Cc: Bouthilette, Theresa
Subject: Fred E. Steinway property
Attachments: 20130409143123193.pdf

Dear Ms. Amescua,

I am in receipt of the attached letter from your company asking us to forward a tax bill to you. I want to inform you that we will **not** be making this change until we have a letter of authorization from the owner of the property. We have made changes on this property before and the owner came to my office and explained exactly who he wanted the bill sent to on his authorization and it was not U.S. Trust.

I will change it upon written authorization of the owner.

Yours

David W. Burgess
Principal Assessor
Town of Amherst
4 Boltwood Ave
Amherst Ma 01002

Phone 413-259-3024

Fax 413-259-2401



Property Tax Consultants

April 4, 2013

TOWN OF AMHERST ASSESSOR
4 BOLTWOOD AVE
AMHERST, MA 01002

Dear Assessor:

This letter is to inform your office that Harding & Carbone, Inc., as authorized agent of record for Bank of America, will now be responsible for the rendering and paying of taxes for the property on the enclosed list.

A copy of the Letter of Authorization is also enclosed. Please make the necessary changes to the tax records to ensure Harding and Carbone, Inc. will receive future notices, tax statements, etc. at:

**C/O Harding & Carbone
3903 Bellaire Blvd.
Houston, TX 77025**

We thank you for your attention to this matter. If you have any questions, please do not hesitate to call.

Sincerely,

Amber Amescua

Amber Amescua
ambera@hctax.com

Enclosure(s): Letter of Authorization
Property List

LETTER OF AUTHORIZATION

Real Estate Services
Bank of America, N.A.

TO: Ad Valorem Tax Authorities and Others To Whom It May Concern

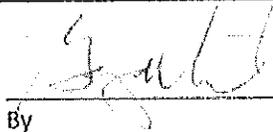
RE: Owner Name:
Property Name: **See Attached List**
Parcel Number:

This letter will introduce Harding and Carbone, Inc. (H&C), which is authorized to represent the owner of the above referenced property concerning ad valorem tax matters on real and/or personal property. This authorization letter will supersede any previous letters of authorization on file.

H&C is authorized to file real estate returns on properties that are managed by U.S. Trust, Bank of America Private Wealth Management. H&C is authorized to review and receive copies of any prior tax year's tax returns, to investigate appraisals and assessments on properties, to submit income and expense information, to appeal property values and taxes, to receive copies of tax bills, to receive copies of notices, to appear before administrative boards or agencies, and to prepare to take such actions in our offices as necessary to effectuate same. H&C is authorized to act as agent, and/or attorney in fact, with those aforementioned rights on the property owned or controlled by the undersigned entity.

The rights, powers, and authorization of Harding & Carbone, Inc. herein granted shall commence upon the execution of this letter of authorization.

Witness my hand this 28th day of March, 2013.

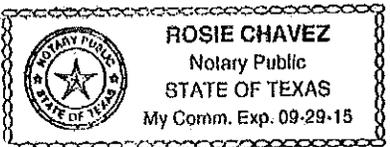

By _____

Gary Martin
Name (please Print)

Senior Vice President
Title

In and for the County of Harris
State of Texas

Subscribed and sworn before me on this 28th day of March, 2013.




Notary Public
My commission expires 09-29-15

Fax: 713.247.6455

Bank of America, TX4-213-08-16
700 Louisiana St., 6th Floor, Houston, TX 77002

Harding and Carbone, Inc.

Owner

FRED E STEINWAY TR 1985
TOWN OF AMHERST - MA Count

Assessor

TOWN OF AMHERST - MA
1

Map/Parcel/Account No(s)

11B000107