



assessors@amherstma.gov  
TELEPHONE  
413-259-3024  
FAX  
413-256-4007  
EMAIL  
collector@amherstma.gov  
TELEPHONE  
413-259-3020  
FAX  
413-256-4007

**ADDRESS CHANGE FORM**  
DAVID BURGESS, PRINCIPAL ASSESSOR  
CLAIRE MCGINNIS, TOWN COLLECTOR

**REQUEST FOR CHANGE OF  
MAILING ADDRESS OR OWNER NAME**

Please note that the Assessors/Collectors Office cannot change an owner's name or mailing address unless the property owner signs and returns this form. In addition, it is Amherst's policy to mail the tax bill directly to the property owner, and not to any bank, mortgage company, or financial institution. In this way, the property owner becomes aware of any changes to the tax bill. **To prevent unauthorized changes, address/name changes cannot be made by telephone.**

Please check one of the following

Date of request: 12/19/12

- New Owner of Real Estate As of date \_\_\_\_\_
- New Owner of Personal Property (business) As of Date \_\_\_\_\_
- Same Owner
- New Owner Utility (Water/Sewer) Account # \_\_\_\_\_

Location of property: 241 Sunset Ave  
Property Address

Property Identification: \_\_\_\_\_  
MAP BLOCK LOT

Original mailing address: \_\_\_\_\_  
73 Main St NAME

New Mailing Address: c/o  
**Eagle Crest Property Management**  
**55 North Pleasant Street**  
**Amherst, MA 01002**

Request submitted by (Signature): [Signature]  
**PLEASE RETURN TO: 4 Boltwood Ave, Amherst, MA 01002**

Office Use:  
Data changed by: Theresa Date entered: 12/20/12