SEWER MAIN/SERVICE PROBLEMS

DATE: 10-24-08 TIME: 10:00 am

NAME: —

ADDRESS: # 11 Philips ST

COMPLAINT RECEIVED BY: office

PROBLEM: Service plugged

COMPLAINT REFERRED TO: Ken Isabella FOR ACTION

ACTION TAKEN: Checked Main Line — OK

P.S. Recovend street sign in House.

If the problem is on Town property, the employee in charge shall make contact with the property owner or tenant to explain what the problem was and the action taken by the Public Works Department to correct the stoppage.

If the problem is on private property, the employee in charge shall be responsible for notifying the property owner and/or tenant so they can be aware of the situation.

All reports shall be turned into the office on a daily basis.

Ken Isabella

Foreman/Employee in Charge (Signature)